

**Minutes**

City of Soledad Joint  
City Council/Successor Agency  
Regular Meeting

**March 17, 2021**

**CALL TO ORDER**

Mayor Velazquez called the City Council/Successor Agency Meeting to order at 5:35 p.m.

**ROLL CALL**

The Following Councilmembers/Agencymembers were present when the meeting was called to order:

Mayor/Chair	Anna M. Velazquez
Mayor Pro Tem/Vice Chair	Carla Strobridge (Arrived at 5:37 p.m.)
Councilmember/Agencymember	Marisela Lara
Councilmember/Agencymember	Ben Jimenez, Jr.
Councilmember/Agencymember	Alejandro Chavez

**THE FOLLOWING COUNCILMEMBER WAS ABSENT**

- None

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

- None

**MEETING RECESS FOR CLOSED SESSION**

Mayor Velazquez recessed to closed session at 5:37 p.m.

**MEETING RECONVENED**

Mayor Velazquez reconvened from closed session at approximately 6:34 p.m.

**CLOSED SESSION**

1. The City Council will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957(B)(1)-City Attorney Evaluation

2. The City Council will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957(B)(1)-City Manager Evaluation
3. The City Council will recess to closed session pursuant to Government Code 54956.8 to give instructions to the City's real property negotiator (City Manager) concerning sale/exchange/lease of property located at 31500 San Vicente Road, City of Soledad, APN: 257-081-022. Instructions will include price, terms of payment and other relevant conditions.

**CLOSED SESSION REPORTS**

1. With respect to item no. 1, the council discussed the item, and the item was completed. No other reportable action was taken.
2. With respect to item no. 2, the council discussed the item, and the item was completed. No other reportable action was taken.
3. With respect to item no. 3, the council conferred with its real property negotiator and provided direction. No other reportable action was taken.

**PLEDGE OF ALLEGIANCE** was led by Ms. Ida Lopez Chan

**ADDITIONS/MODIFICATIONS TO THE AGENDA**

Mayor Velazquez requested the following addition to the Agenda under the presentation portion:

- A proclamation designating March 2021 as "National Women's History Month".

**Motion:** Councilmember Chavez made motion to approve the addition to the agenda. Motion was seconded by Councilmember Jimenez and carried by unanimous vote:

**Action:**

Ayes: Chavez, Jimenez, Lara, Chavez, Velazquez  
Noes: None  
Abstain: None  
Absent: None

**PUBLIC COMMENT**

- None

## **CENTENNIAL SPOTLIGHT**

Soledad Cemetery District Boardmember Javier Galvan provided a brief history of the Soledad Cemetery District and information about the current board, policies, and procedures.

## **MAYOR'S REPORT**

Mayor Velazquez had 10 items to report.

1. On 03/04 she attended the California League of Cities Public Safety Task Force.
2. On 03/04 she attended a Relief Act webinar regarding SB 91, Tenant Relief Program and State Rental Assistance program.
3. On 03/04 she participated in an on-site visit to the Salinas River homeless encampment with Soledad Police Chief Wasson and Downtown Street team members.
4. On 03/05 she attended the Monterey County Mayors Association meeting with guest speaker Congressman Panetta.
5. On 03/08 she attended the Soledad Unified High School District employee vaccination clinic held at Soledad High School, hosted by the Soledad Medical Health Care District.
6. On 03/09 she attended the City's Centennial celebration, City employee luncheon and all other Centennial activities that took place.
7. On 03/10 she participated in the South County Mayor's meeting with Supervisor Lopez.
8. On 03/13 she attended a vaccine clinic for farm workers, childcare workers and educators with Senator Anna Caballero and other leaders. The clinic was hosted by the Soledad Medical Health Care District and other providers in the community.
9. On 03/15 she attended a food and household drive hosted by Celebration Foundation.
10. She announced there will be a vaccination clinic on 03/20 for farm workers held in King City. There will also be additional vaccine allocation in the City of Greenfield.

## **COUNCILMEMBER'S ANNOUNCEMENTS AND REPORTS**

Mayor Pro Tem Strobridge had 3 items to report:

1. On 03/09 she participated in the Centennial parade.
2. On 03/10 She attended the AMBAG meeting
3. On 03/18 she will be attending the Monterey County Animal Advisory Board Meeting.

Councilmember Lara had 3 items to report:

1. On 03/16 she attended the Parks and Recreation meeting.
2. On 03/09 she attended the City employee appreciation luncheon and the Centennial parade.
3. She announced there will be a vaccination clinic on 03/20 for farm workers held in King City.

Councilmember Jimenez had 3 items to report:

1. On 03/11 he attended the ACCAPS Board of Directors meeting.
2. On 03/09 he watched the Centennial Parade on Facebook.
3. On 03/18 he will be attending the SVSWA meeting.

Councilmember Chavez had 2 items to report:

1. On 03/09 he attended the City employee luncheon and the Centennial parade.

2. On 03/16 he attended the Parks and Recreation committee meeting.

### **COUNCILMEMBER PRAISES**

Mayor Pro Tem Strobridge had 3 praises:

1. She thanked everyone involved in the planning of the City's Centennial celebration and event of 03/09. She liked the fireworks show.
2. She thanked the Banner committee for honoring the veterans of the community.
3. She congratulated K-9 Huro on his retirement and congratulated K-9 Bo on his certification.

Councilmember Lara had 3 praises:

1. She thanked everyone that planned and participated in the events of the Centennial celebration on 03/09.
2. She thanked Maria and Frank Corralejo for organizing the Centennial parade.
3. She thanked Information Technology Director Steven Andranigian for photos and video he was able to capture and share of the Centennial event.

Councilmember Jimenez had 1 praise:

1. He thanked the Soledad Health Clinic for dispensing the Covid-19 vaccine shot to him.

Councilmember Chavez had 1 praise:

1. He thanked the Corralejo family, and City staff for planning and organizing the Centennial event. He enjoyed the day and enjoyed seeing and meeting the grand marshals of the City.

Mayor Velazquez had 4 praises:

1. Mayor Velazquez thanked the City staff for their efforts in organizing the City of Soledad Centennial activities on 03/09.
2. She thanked the Corralejo Family for organizing the downtown parade.
3. She thanked the Soledad Police department for helping distribute food on 03/15 to the community during the food and household drive.
4. She thanked the community members for doing their part during this challenging time.

### **CITY MANAGER'S REPORT**

City Manager Slama presented his written report and verbally highlighted 2 items:

1. He thanked everyone involved in the Centennial events.
2. There has been ongoing discussion regarding vaccines, opening of parks safely and returning to sporting events safely.

### **YOUTH COUNCIL REPORT**

Soledad Youth Commissioners Marcela Perez and Amber Solorio gave a brief verbal update and presented a written report.

## **PRESENTATIONS**

1. A brief update was given by CEO of the Soledad Community Health Care District Ida Lopez Chan regarding Covid-19 vaccine distribution.

Mayor Velazquez thanked CEO of the Soledad Community Health Care District Ida Lopez Chan for the presentation and thanked the Soledad Community Health Care District for their efforts. She also thanked Mujeres de Accion and Líderes Campesinas of Monterey County.

Councilmember Lara asked if the scheduling of appointments to get vaccinated is only open to the residents of Soledad or is scheduling also open to the whole Monterey County.

CEO of the Soledad Community Health Care District Ida Lopez Chan said the vaccination appointments are not just for Soledad residents. They are focused on the Soledad area, but the job of the Soledad Community health care workers is to keep all communities safe and healthy, so if there is a need beyond the borders of Soledad within the County of Monterey, they will support those needs.

Councilmember Lara asked if people can also secure a second dose appointment.

CEO of the Soledad Community Health Care District Ida Lopez Chan said the second dose appointment is secured before the patient leaves from the first dose appointment.

Councilmember Lara asked if a person was vaccinated elsewhere with the first dose, can that person make an appointment to receive the second dose at the Soledad clinic.

CEO of the Soledad Community Health Care District Ida Lopez Chan said that a person should really try to get the second dose at the same place they received the first dose because that is how the vaccines are being allocated.

Councilmember Jimenez asked if the people that have received their first Covid vaccine will be made aware that the doses will now be given at the Soledad High School and not at the Soledad healthcare clinic.

CEO of the Soledad Community Health Care District Ida Lopez Chan said people will be notified. People will get an email, text message and phone call to ensure that everyone gets their second vaccine in a timely fashion.

Councilmember Jimenez said the City and the Soledad Community Health Care District should make every effort to ensure that the people who live in this community have the opportunity to get on the list to get vaccinated.

CEO of the Soledad Community Health Care District Ida Lopez Chan said that as more vaccination sites begin to open in other communities, the pressures of the Soledad appointments will lessen, and the Soledad Community Health Care District will be able to focus more on the community members here in the City of Soledad.

Councilmember Chavez asked if consideration has been given towards vaccination for restaurant workers.

CEO of the Soledad Community Health Care District Ida Lopez Chan said there has not been a specific target, but she will reach out to the local restaurants because it is a great idea.

Mayor Pro Tem Strobridge thanked CEO of the Soledad Community Health Care District Ida Lopez Chan for the presentation and all the efforts that are being done for the City of Soledad and the educators.

2. Mayor Velazquez presented a proclamation designating March 2021 as "National Women's History Month".

### **CONSENT CALENDAR**

City Manager Slama asked that Item C-4 be pulled for further discussion.

**Motion:** Mayor Pro Tem Strobridge made motion to approve items C-1 through C-8, with the exception of item No. C-4. Motion was seconded by Councilmember Jimenez and carried by unanimous vote:

**Action:**

Ayes: Strobridge, Jimenez, Lara, Chavez, Velazquez  
Noes: None  
Abstain: None  
Absent: None

**C-1. Approval of Minutes**

Joint City Council/Successor Agency Regular Meeting Minutes of March 03, 2021.

**C-2. Warrants**

043441 - 043573

- C-3. Resolution No. 5690, A Resolution of the City Council of the City of Soledad Approving a Final Contract Amount and Accepting the Construction of the Soledad Parks Improvement Project at Chester Aaroe and Joe Ledesma Parks by Northern California Recreation as Substantially Complete and Authorizing the Release of Retention Payment

- C-5. Resolution No. 5691, A Resolution of the City Council of the City of Soledad Approving a Professional Services Agreement with Buxton Company and Authorizing the City Manager to Execute the Agreement.
  
- C-6. Resolution No. 5692, A Resolution of the City Council of the City of Soledad Adopting a Resolution to Accept a List of Projects funded by SB 1: The Road Repair and Accountability Act for Fiscal Year 2021-2022.
  
- C-7. Resolution No. 5693, A resolution of the City Council of the City of Soledad Approving a Second Amendment to an Agreement Between the City of Soledad and Monterey Bay Analytical Services, Inc. for Laboratory Services in the Amount Not-to-Exceed \$90,000 and Authorizing the City Manager to Execute Said Amendment.
  
- C-8. Resolution No. 5694, A Resolution of the City Council of the City of Soledad Approving the Participation in the Monterey County Abandoned Vehicle Abatement Service Authority.
  
- C-4. Ordinance No. 738, Introduction and First Reading by Title Only of Ordinance No. 738, of the City Council of the City of Soledad Amending Title 6-Animals of the Soledad Municipal Code, Including the Addition of New Section 6.12.065-Breeding Licenses and Fees to Chapter 6.08- Dogs.

City Attorney Rodriguez presented the staff report. He also noted that there has been one correction made to the code number presented, which was presented to the council.

Mayor Pro Tem Strobridge added clarification that the Measure S mentioned was regarding Animal Welfare Services.

**Motion:** Mayor Pro Tem Strobridge made motion to introduce Ordinance No. 738, waive reading and introduce by title Only. Motion was seconded by Councilmember Lara and carried by unanimous vote:

**Action:**

Ayes: Strobridge, Lara, Jimenez, Chavez, Velazquez  
Noes: None  
Abstain: None  
Absent: None

**PUBLIC HEARING**

- None

**BUSINESS**

B-1. Resolution No. 5695, A Resolution of the City Council of the City of Soledad Acting as the Successor Agency to the Soledad Redevelopment Agency Approving an Agreement Terminating an Agreement to Provide Affordable Housing Resale Services Between the City of Soledad, Acting as the Successor Agency to the Soledad Redevelopment Agency and Community Improvement System and Planning Association, Inc.

City Attorney Mike Rodriguez presented the staff report.

Councilmember Chavez clarified that the process is not complete, but it is something that is moving forward.

City Attorney Rodriguez clarified that the resale restriction agreement continues in place until 2024, and there will be no change in status until that date.

**Motion:** Councilmember Chavez made motion to approve Resolution No. 5695. Motion was seconded by Mayor Pro Tem Strobridge and carried by unanimous vote:

**Action:**

Ayes: Chavez, Strobridge, Lara, Jimenez, Velazquez  
Noes: None  
Abstain: None  
Absent: None

B-2. Acceptance of the City and Soledad Successor Agency's Audited Financial Statements for Fiscal Year 2019-2020.

Finance Director Mike Howard presented the staff report.

Mayor Velazquez asked if the actual formalized policies timeline can be provided to the Council.

Finance Director Mike Howard said a timeline has not been developed yet but the goal is to work that into the next fiscal year. He would like to demonstrate to the auditors that the work is being done. By the end of the next fiscal year, everything will be in place. Policies will be brought back to the council.

Councilmember Jimenez asked if the policy regarding petty cash would include timeliness of deposits and receipts.

Finance Director Mike Howard said the policy regarding petty cash will speak to what the use of petty cash is for and not for. There will also be a separate policy regarding cash handling.

**Motion:** Councilmember Jimenez made motion to accept the City of Soledad Successor Agency Audited Financial Statements for Fiscal Year 2019-2020. Motion was seconded by Mayor Pro Tem Strobridge and carried by unanimous vote:

**Action:**

Ayes: Jimenez, Strobridge, Lara, Chavez, and Velazquez  
Noes: None  
Abstain: None  
Absent: None

**B-3. Review of Results of City Council Goals Setting Session.**

City Manager Slama presented the staff report.

Mayor Velazquez would like to be provided a monthly report regarding the progress on the goals that were identified by the council.

Councilmember Jimenez would like to develop a 12-month plan and 24-month plan to accomplish the identified goals. He would like to be more focused on specific items. He would also like to have a full day of working on the goals instead of having many short sessions.

Mayor Velazquez agrees that some time frames or time frames may be able to be revised accordingly.

Councilmember Chavez would also like to have longer workshops. He would like the Economic Development portion of the goals moved to the month of June.

Mayor Pro Tem Strobridge agrees with Councilmember Chavez regarding the Economic Development date being moved up. She likes the idea of staff reports identifying which goal it relates to.

**Motion:**

No action taken on this item.  
Direction provided to staff.

**B-4. Mayor and City Council Members' Appointments to the Measure "Y" and Measure "S" Citizens Oversight Committees**

City Manager Slama presented the staff report.

Mayor Pro Tem Strobridge said Ms. Martina Byler and Mr. Lorenzo Sanchez turned in applications specifically for Measure S Animal Welfare Services.

Mayor Velazquez asked that each councilmember appoint one person to Measure Y and appoint one person to Measure S.

Mayor Pro Tem Strobridge has appointed:

Chris Bourke – Measure Y  
Lorenzo Sanchez – Measure S

Councilmember Chavez has appointed:

Veronica Fernandez – Measure Y  
Fred Ledesma – Measure S

Councilmember Jimenez has appointed:

Felix Maturino – Measure Y  
Jimmy Rodriguez – Measure S

Councilmember Lara has appointed:

Alma Fausto – Measure S  
Carol Cordova – Measure Y

Mayor Velazquez has appointed:

David Joseph Medeiros – Measure Y  
Martina Byler – Measure S, Animal Welfare Services  
Jody Massa – Measure S, Childcare Services

Mayor Velazquez will need to make appointments specifically for Measure S Youth Council, Senior Services, and a general member of the public.

- B-5. Resolution No. 5696, A Resolution of the City Council of the City of Soledad Approving the Job Classifications of Various Positions for the Parks & Recreation Department and Establishing Salary Ranges for Part-Time/Seasonal Positions.

City Manager Slama presented the staff report.

**Motion:** Mayor Velazquez made motion to approve Resolution No. 5696. Motion was seconded by Mayor Pro Tem Strobridge and carried by unanimous vote:

**Action:**

Ayes: Chavez, Strobridge, Lara, Jimenez, Velazquez  
Noes: None  
Abstain: None  
Absent: None

- B-6. Ordinance No. 737, Introduction and First Reading by Title Only of an Ordinance of the City Council of the City of Soledad Adding New Section 17.38.370-Employee Housing to Chapter 17.38-Special Standards and Requirements of Title 17-Zoning of the Soledad Municipal Code to Allow Employee Housing with a Conditional Use Permit in the R-1.5, R-2, R-3, and C-R Zoning Districts.

City Attorney Mike Rodriguez presented the staff report.

**Motion:** Councilmember Chavez made motion to approve Ordinance No. 737, Introduction and First Reading by Title Only of an Ordinance of the City Council of the City of Soledad Adding New Section 17.38.370-Employee Housing to Chapter 17.38-Special Standards and Requirements of Title 17-Zoning of the Soledad Municipal Code to Allow Employee Housing with a Conditional Use Permit in the R-1.5, R-2, R-3, and C-R Zoning Districts. Motion was seconded by Councilmember Lara and carried by unanimous vote:

**Action:**

Ayes: Chavez, Lara, Strobridge, Jimenez, and Velazquez  
Noes: None  
Abstain: None  
Absent: None

**FUTURE AGENDA ITEMS**

Councilmember Jimenez had 2 items:

1. He would like a cost analysis done for the current contract with Green's Accounting and include the amount paid for the in-house financial department.
2. He would like also like the information regarding Covid-19 vaccines and CVS and the Soledad Medical Center posted on the City of Soledad website and Facebook account.

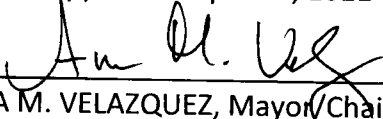
Mayor Velazquez had 2 items:


1. She would like the council to receive a budget report on the cost, expenditures, and projected expenditures of the Centennial celebrations.
2. She would like to provide a report to the community regarding ongoing activities and ongoing expenditures made on behalf of Covid-19. She hopes the community can come to understand the ongoing unfunded cost associated with Covid-19.

**ADJOURNMENT**

Mayor Velazquez adjourned the Regular meeting at 9:27 p.m.

Minutes Approved: April 07, 2021

  
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ANNA M. VELAZQUEZ, Mayor/Chairman

  
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BRENT SLAMA, City Clerk/Agency Secretary

